

General Manuscript Checklist for Submission

I.

Title:-----

II. NO AUTHOR NAMES TO BE LISTED TO REMAIN BLINDED

III. Required Documents

- Type of study: _____
- One blinded copy of manuscript in Microsoft Word format, using running line numbers. (Please see Author Instructions for all specifics)
 - AMA Format
 - Line numbers present (consecutive, NOT re-starting at 1 on each page)
 - Title should NOT be in all capital letters when entered in the portal or on manuscript
- Copyright release and financial disclosure document (uploaded in copyright section of submission portal, NOT as a supplemental file). **ICMJE disclosure should also be uploaded in this section.**
- All figures, videos, and tables presented in separate image files according to exact specifications. Pictures should be .jpg; tables should be .doc or .docx; and original art, scatter plots, bar graphs etc should be .gif or .jif.
 - These files should be accompanied by a separate figure legend, video legend, or table legend with descriptors of each. (Uploaded as image file not supplemental file)
- Patient consent / photo releases as needed/ IRB approval - if research report using human subjects (*no identifying information should be present on these documents – please edit or remove as needed*)

<http://www.equator-network.org> can be used as a resource as it relates to appropriate checklists.

- Additional Checklist is required for the following submissions:
 - Original Research (One of the following)
 - RCT's CONSORT Checklist
 - Diagnostic Accuracy Studies STARD Checklist
 - Observational Studies STROBE Checklist
 - Systematic Review-PRISMA Checklist
 - Clinical Commentary/Current Concepts Checklist
 - Case Reports (One of the following)
 - Focusing on Unique Pathological Presentation
 - Focusing on Differential Diagnosis
 - Focusing of Innovative Intervention
- For all papers involving an intervention, please use the TIDieR checklist and upload as a supplemental file (without identifying information present)
- For authors whom English is not a first language, please be sure that the manuscript has been reviewed by an English-speaking author for proper spelling, grammar, and overall writing style. This allows for a much faster review process once submitted.

Please Note:

Submissions that do not meet the above essential requirements will be returned to the author without review. Submissions requiring more than 2 returns to author for corrections will be rejected without review, therefore please review and edit your submission carefully, following all instructions to authors.